Business

Accountancy
Banking & Finance
Business Administration
Financial Informatics
Human Resource Management with Psychology
Common Business Programme
You can venture and find your success in the School of Business. You get to learn in unique facilities such as the UOB Kay Hian-SPI Dealing Centre, and go on overseas study trips and internships to expand your global outlook.

The varied courses allow you to choose a path that suits your interests and aspirations. Many courses are also recognised by professional bodies, including the Diploma in Accountancy which is accredited by the Institute of Chartered Accountants in England and Wales, and the Diploma in Human Resource Management with Psychology which is recognised by the Singapore Human Resources Institute and the Institute for Human Resource Professionals.
ENJOY STRONG INDUSTRY SUPPORT
Building on DAC’s strong industry connections, you will get to embark on a 22-week internship in the final year with reputable local and overseas organisations. Our esteemed industry partners include the “Big Four” international accounting firms such as Deloitte, EY, KPMG and PwC, as well as mid-tier accounting firms such as BDO, Foo Kon Tan and Malaras.

With our strong collaborations with professional accountancy bodies, you will get a head start in acquiring professional qualifications whilst in the polytechnic, such as:

- Association of Chartered Certified Accountants (ACCA) qualifications through the ACCA Accelerated Pathway Programme (AAPP),
- Diploma in Management Accounting with the Chartered Institute of Management Accountants (CIMA),
- ICAEW Certificate in Finance, Accounting and Business (CFAB).

Prestigious DAC scholarships from supportive industry partners such as the Deloitte-ICAEW scholarship, ACCA and ISCA scholarships are also offered to students with academic excellence, CCA achievements and exemplary conduct.

ENTRY REQUIREMENTS
2018 JAE ELR2B2: 13
Aggregate Type: ELR2B2-B

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- Combined Humanities
- Economics
- Geography
- Higher Art
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- Humanities (Social Studies, Literature in Chinese)
- Humanities (Social Studies, Literature in English)
- Humanities (Social Studies, Literature in Malay)
- Humanities (Social Studies, Literature in Tamil)
- Introduction to Enterprise Development
- Literature in English / Chinese / Malay / Tamil
- Media Studies (Chinese / English)
- Music
- Principles of Accounts

EXPERIENCE AN EXCITING LEARNING JOURNEY
Our unique and interactive pedagogies through simulated cases, flipped classroom and team-based learning allow you to acquire key technical skills and essential soft-skills such as communication, teamwork, problem-solving and life-long learning skills. You will also have the flexibility to choose from various electives to further broaden and deepen your knowledge and skills.

Beyond the classrooms, you can look forward to overseas programmes, community service projects, networking sessions and competitions which open doors for you to gain contacts and develop skills for your future careers in the accounting world.

SP’s DAC works closely with the Institute of Chartered Accountants in England and Wales (ICAEW) to create an accelerated pathway for our graduates to pursue the Chartered Accountant qualification through the SP-ICAEW Professional Chartered Accountancy (PCA) programme.

DIPLOMA IN ACCOUNTANCY (DAC - S75)
If you have set your heart and mind on a career that involves public or corporate accounting, consulting or financial services, choosing the Diploma in Accountancy (DAC) will pave the way to your success! No business can thrive without a team of competent accounting and finance professionals. Pursuing SP’s DAC is the first step you can take towards becoming an accounting professional or a Chartered Accountant (CA). Furthermore, with the government’s commitment to promote Singapore as a financial hub, accounting and finance professionals are in high demand to keep up with our country’s growing economy. SP’s DAC equips you with strong technical skills coupled with critical thinking skills, IT and business analytics skills and strong ethical values, which are essential for you to excel in this VUCA world.
In your first year, you will build a strong foundation in business studies taught through engaging pedagogies such as design thinking and case-based analysis.

In your second year, you will deepen your accounting knowledge through modules such as Financial Accounting, Cost & Management Accounting, Auditing and Taxation. You will also be exposed to both accounting and audit analysis software as well as various analytics tools which will give you a head start in data analysis and visualisation and creating dashboards.

In your third year, apart from the 22-week internship programme, you will have the opportunity to apply your skills through real-life client projects which require you to identify the challenges faced by these companies, devise and implement solutions to overcome them. Throughout your 3 years of studies at SP’s DAC, you will also have the flexibility to pursue electives for the broadening and deepening of knowledge and skills. These electives are compulsory requirements and will come from a basket of modules offered by the different schools in SP.

The Diploma in Accountancy is a three-year full-time programme.

FIRST YEAR
- Business Accounting
- Business and Technology
- Business Negotiation Skills
- Business Statistics
- Critical and Analytical Thinking
- Economics
- Elective 1
- Fundamentals of Marketing
- IT and Data Analysis for Business
- Management and Human Resource Practices
- Narrative Thinking

SECOND YEAR
- Auditing
- Advanced Auditing
- Advanced Financial Accounting
- Business Analytics
- Communicating for Professional Effectiveness
- Cost & Management Accounting
- Design Thinking for Social Innovation
- Elective 2
- Financial Accounting
- Taxation

THIRD YEAR
- Business & Company Law
- Business Strategy and Ethics
- Client Project*
- Elective 3
- Financial Management
- Integrated Accounting Practice*
- 22-week internship programme*
- Choice of 1 out of 3 modules

Electives
The SP elective framework offers students options to pursue their passion and/or meet different career needs, and is an integral part of the holistic education we seek to provide to our students. The learning experiences of this elective framework help students in their development as well-equipped versatile life-long learners, which are essential in today's volatile and changing societal as well as occupational landscape.

For a list of electives offered, please visit www.sp.edu.sg

All full-time diploma students are required to take two compulsory Education and Career Guidance Modules in SP. Students will take SP101A: Introduction to Education and Career Guidance 1 – Personal Development (15 hours) in their first year; in their second or third year, students will take SP201A: Education and Career Guidance 2 – Career Development (30 hours).

All students are required to take one compulsory Sports for Life (SFL) module for one semester in their first year in SP. In their second and third year, students may sign up for SFL module as an elective.

DAC had provided me with many opportunities to engage with the industry through client projects, numerous competitions and networking sessions. It had also trained me with the relevant theoretical lessons and practical applications for me to excel during my internship stint.

I was also involved in an overseas community project to help local villagers improve their livelihood by recommending better crop (mushroom) growing conditions. This experience allowed me to step out of my comfort zone, help the less fortunate and cherish what I presently hold dear to.

Tan Yu Yang
DAC Gold Medallist, Low Guan Onn Gold Medal, Class of 2018

BE READY FOR A FULFILLING CAREER
As a DAC graduate, you will be sought-after in the fields of:
- Accountancy
- Auditing
- Banking
- Finance
- Taxation

You may be granted up to one and a half years exemption from a typical three-year related degree course by overseas universities.

You will also receive generous exemptions from the professional accountancy bodies such as ACCA, CIMA and ICAEW should you wish to further your studies with them.

Should you choose to start working after your diploma, you may wish to pursue the part-time Specialist Diploma in Professional Accounting or Specialist Diploma in Management Accounting and Analytics offered by SP to deepen your knowledge and prepare yourself for higher appointments in professional accounting. You may also consider the Advanced Diploma in Accountancy offered under the SkillsFuture’s Earn and Learn Programme (ELP) in order to progress to the Singapore CA Programme, which will allow attainment of the Chartered Accountant of Singapore designation.
DIPLOMA IN BANKING & FINANCE (DBKF – S76)

If you have the desire to excel in the financial sector and acquire specialist knowledge and skills related to banking, monetary and financial operations, the Diploma in Banking & Finance (DBKF) course is your perfect choice. DBKF gives you a head start in being a responsible and insightful wealth creator.

EXPERIENTIAL “HANDS ON LEARNING” JOURNEY

The programme will develop you to be future finance professionals with the mastery of both theory and skillsets that are needed to navigate the evolving world of finance.

“Hands-on learning” is fundamental to the DBKF experience. There will be opportunities for you to acquire real-life experience through a variety of local and overseas programmes. Beyond the technical competencies, future skills such as Financial Technology (FinTech) and Data Analytics are embedded in the programme.

You will go on a 22-week internship in your final year. Depending on your career preference, you may choose an internship with financial institutions, such as the MAS (Monetary Authority of Singapore), HSBC, DBS and other leading organisations, or with FinTech companies to experience their entrepreneurial journey in Finance and Technology. Beyond the classroom, you would have opportunities to work on industry / data analytic projects, excel in competitions, network at seminars and job shadow in financial institutions. You would also be able to go on learning journeys and volunteer for overseas social innovation projects that allow you to have an impact on the wider world.

ROBUST CURRICULUM WITH INDUSTRY SUPPORT

The three-year full-time DBKF programme, designed in consultation with the banking and finance industry, builds upon three pillars crucial to the finance industry – namely, (1) Corporate and Wealth Advisory, (2) Risk and Compliance, and (3) Financial Management.

The DBKF course is guided by 3 main pillars:

1) Corporate and Wealth Advisory
   Solid knowledge of financial products and risks to provide customer-centric solutions.

2) Risk and Compliance
   Equipped with crucial knowledge of regulatory compliance and risk monitoring to ensure sound financial business practices and sustainable business models.

3) Financial Management
   Equipped with skills in financial management, encompassing but not limited to interpreting financial statements, analysing financial ratios, budgeting, managing working capital, preparing financial projections, and implementing basic hedging strategies.

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- Humanities (Social Studies, Literature in Tamil)
- Introduction to Enterprise Development
- Literature in English / Chinese / Malay / Tamil
- Media Studies (Chinese / English)
- Music
- Principles of Accounts
The Diploma in Banking and Finance course is a three-year full-time programme.

You will experience a practical and enriching learning environment through exclusive facilities, client-based projects, field trips, a 22-week internship programme and business strategy competitions.

**Electives**

The SP elective framework offers students options to pursue their passion and / or meet different career needs, and is an integral part of the holistic education we seek to provide to our students. The learning experiences of this elective framework help students in their development as self-directed, versatile, life-long learners, which are essential in today’s volatile and changing societal as well as occupational landscape.

For a list of electives offered, please visit www.sp.edu.sg

All full-time diploma students are required to take two compulsory Education and Career Guidance Modules in SP. Students will take SP101A: Education and Career Guidance 1 – Personal Development (15 hours) in their first year. In their second or third year, students will take SP201A: Education and Career Guidance 2 – Career Development (30 hours).

All students are required to take one compulsory Sports for Life (SFL) module for one semester in their first year in SP. In their second and third year, students may sign up for SFL module as an elective.

**First Year**
- Business Accounting
- Business and Technology
- Business Negotiation Skills
- Business Statistics
- Critical and Analytical Thinking
- Economics
- Elective 1
- Fundamentals of Marketing
- IT and Data Analysis for Business
- Management and Human Resource Practices
- Narrative Thinking
- Business Law
- Credit Risk Analysis and Management
- Elective 4
- Final Year Project
- International Trade Finance and Documentation
- Internship Programme (with Fintech Option)
- Treasury and Derivatives

**Second Year**
- Business Analytics
- Corporate Finance
- Customer Service Experience
- Design Thinking For Social Innovation
- Elective 2
- Elective 3
- Enterprise Risk Management
- Equity and Fixed Income Analysis
- Financial and Management Accounting
- Financial Markets and Institutions
- Financial Planning
- Financial Regulations and Compliance
- Web Stack for Business
- Business Analytics
- Corporate Finance
- Customer Service Experience
- Design Thinking For Social Innovation
- Elective 2
- Elective 3
- Enterprise Risk Management
- Equity and Fixed Income Analysis
- Financial and Management Accounting
- Financial Markets and Institutions
- Financial Planning
- Financial Regulations and Compliance
- Web Stack for Business

**Third Year**
- Business Law
- Credit Risk Analysis and Management
- Elective 4
- Final Year Project
- International Trade Finance and Documentation
- Internship Programme (with Fintech Option)
- Treasury and Derivatives

**BE READY FOR A FULFILLING CAREER**

DBKF graduates can attain fulfilling careers in areas such as:
- Credit and Marketing
- Fund Management
- Operations
- Private Banking
- Regulatory Compliance and Operations
- Research
- Retail and Corporate Banking
- Risk and Compliance
- Sales and Marketing
- Trade Finance
- Treasury / Investment
- Wealth Advisory / Financial Planning

DBKF graduates can also work in the finance department of any company. More than 93% of DBKF graduates found jobs, 3 months after graduation last year, according to the Graduate Employment Survey 2017.

If you are interested in further studies, the DBKF course is recognised by leading financial institutions, reputable universities and professional bodies.

SP has been integral in transforming my education. In SP, I didn’t just learn to be better at my trade. I was given great opportunities to explore beyond my field of study and develop skills that made me ready for working life and further education. The dedicated lecturers at SP are also genuinely concerned for my well-being beyond academic success. This is the place to learn how to be a world-ready leader.

Leong Boon Huat
DBKF Gold Medallist, Class of 2017
DIPLOMA IN BUSINESS ADMINISTRATION

Set yourself up for a challenging career in business! Step into the world of business ready and able to contribute! Sharpen your mind to deal with tough situations and find the best way forward! The Diploma in Business Administration (DBA) is designed to prepare you for an exciting career by providing you with the essential knowledge, skills and insights that will enable you to effectively deal with the complexities of today’s global business environment. DBA develops thoughtful leaders, entrepreneurs and industry captains who create value for their organisations and their communities.

EXPERIENCE AN EXCITING LEARNING JOURNEY

We bring you beyond textbooks and classrooms to broaden your learning experiences! We provide innovative venues and platforms for you to learn, such as the SP Innomall.

In your first year, you will build a strong foundation in business studies taught through engaging pedagogies such as design thinking and case-based analysis. At the end of your first year, you will have the freedom to choose from three Options, each dealing with a broad base of industries. In your second year, you will deepen your skills and expertise in your chosen area whilst enhancing your business fundamentals and developing sought-after skills in business analytics, financial analysis and management, business operations and design thinking. Your third year is when you thrive. You will work on applied industry projects and embark on exciting internships with our industry partners who are passionate about grooming new talent.

ENJOY STRONG INDUSTRY SUPPORT

We have partnered with a select group of industry partners and alliances to enable you to be work ready! Our DBA students have worked with our esteemed industry partners such as The Mentholatum Company, NETS Singapore, Mandom Corporation (Gatsby), Mott’s Snapple International, Watsons Singapore, Hay Dairies and many more in projects. These projects in their curriculum will help students in applying knowledge and learning to real-life business projects. Furthermore, field trips and seminars with industry experts will provide professional insights on industry trends and developments.

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- Introduction to Enterprise Development
- Literature in English / Chinese / Malay / Tamil
- Media Studies (Chinese / English)
- Music
- Principles of Accounts
COURSE MODULES

The Diploma in Business Administration course is a three-year full-time programme. DBA provides students with the perfect avenue to discover their interests. In the second year of studies, besides gaining more in-depth business fundamentals, students will start specialising in their chosen option – be it Marketing, Operations or Entrepreneurship. In the final year of studies, we gain practical skills and industry insights through working on our final year project and internship. DBA gave me the skills and attitude necessary to become an adept individual in today’s business environment.

Laura Anne Lau
DBA Gold Medallist, Class of 2016, who is currently a Lee Kong Chian Scholar at the Singapore Management University

BE READY FOR A FULFILLING CAREER

Many career opportunities await you! With the advantage of a broad-based curriculum, DBA prepares you for exciting careers in business which may stretch across any sector or industry.

Jobs directly related to your diploma include:

- Business Development
- Marketing
- Operations Management
- Logistics and Supply Chain Management

You can apply for further studies with local or foreign universities. Enjoy generous advanced standing with foreign universities where you can enrol in the second year of various degree programmes. Many of our DBA graduates have clinched scholarships to pursue business-related degrees in local and foreign universities.

For a list of electives offered, please visit www.sp.edu.sg

All full-time diploma students are required to take two compulsory Education and Career Guidance Modules in SP. Students will take SP101A: Education and Career Guidance 1 – Personal Development (15 hours) in their first year. In their second or third year, students will take SP201A: Education and Career Guidance 2 – Professional Development (30 hours).

All students are required to take one compulsory Sports for Life (SFL) module for one semester in their first year in SP. In their second and third year, students may sign up for SFL module as an elective.
The Common Business Programme caters to students who are passionate about business but need more exposure and hands-on experience to decide which business discipline/field to specialise in.

**COMMON BUSINESS PROGRAMME**

*Newly offered for 2019 intake*

The Common Business Programme allows students to go through the same Year 1 curriculum as other SP School of Business (SB) students before they make their decision. Towards the end of Year 1 Semester 2, DCBP students will rank their preferences among the four diplomas as follows:

- Diploma in Accountancy (DAC)
- Diploma in Banking & Finance (DBKF)
- Diploma in Business Administration (DBA)
- Diploma in Human Resource Management with Psychology (DHRMP)

DCBP students will then continue with their Year 2 and 3 studies in one of these diplomas.

**ENJOY STRONG INDUSTRY SUPPORT**

**ENTRY REQUIREMENTS**

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- Introduction to Enterprise Development
- Literature in English / Chinese / Malay / Tamil
- Media Studies (Chinese / English)
- Music
- Principles of Accounts

*Newly offered for 2019 intake*
An education with the SP School of Business will provide you the versatility to work in a wide variety of professions and industries such as accounting, banking & finance, marketing and human resource. Some of you may even venture to become an entrepreneur!

Depending on your specialisation, you can continue to pursue a business degree programme at a local or foreign university.

The SP elective framework offers students options to pursue their passion and/or meet different career needs, and is an integral part of the holistic education we seek to provide to our students. The learning experiences of this elective framework help students in their development as self-directed, versatile, life-long learners, which are essential in today’s volatile and changing societal as well as occupational landscape.

For a list of electives offered, please visit www.sp.edu.sg

All full-time diploma students are required to take two compulsory Education and Career Guidance Modules in SP. Students will take SP101A: Education and Career Guidance 1 – Personal Development (15 hours) in their first year. In their second or third year, students will take SP201A: Education and Career Guidance 2 – Career Development (30 hours).

All students are required to take one compulsory Sports for Life (SFL) module for one semester in their first year in SP. In their second and third year, students may sign up for SFL module as an elective.
Diploma in Financial Informatics (DFI - S46)

“Want to understand the ups-and-downs of operating a company or a bank? Want to make sense of all sorts of business data and draw powerful insights?”

Join the Diploma in Financial Informatics (DFI)! DFI prepares you for exciting and rewarding careers in risk management and business analytics, which are professions in high demand. DFI also develops your expertise in financial intelligence and extends your analytics skillsets to embrace the multi-disciplinary real-life working environment.

Experience an exciting learning journey

Various bonding events await you as you kick off your journey with DFI! The course embraces active-learning and we believe that hands-on learning and out-of-classroom experiences create an exciting learning journey. Among many others are the Fintech experiential trips, global immersion programmes and client-based business analytics projects. You will gain exposure to global financial markets through authentic learning experiences at Financial Informatics Lifelong Learning Space (FILLS). You will certainly be excited to gain first-hand experience with the latest industry analytics tools and exciting internships with our industry partners who are passionate about grooming new talent.

Enjoy strong industry support

You will benefit from DFI’s strong partnership with the industry by getting excellent internships and industry mentorship from client-based projects. We have worked with clients such as OCBC, DBS and Keppel that will hone your core competencies and work skills. There are also plenty of opportunities to network and get connected from the many industry networking sessions and forums!

Entry requirements

2018 JAE ELR2B2 - 13
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Note: To be eligible for admission, you must also have sat for one of the following subjects:
- Biology
- Biotechnology
- Chemistry
- Computing / Computer Studies
- Creative 3D Animation
- Design & Technology
- Electronics / Fundamentals of Electronics
- Food & Nutrition
- Physics
- Science (Chemistry / Biology)
- Science (Physics / Biology)
- Science (Physics / Chemistry)
I benefited most from DFI’s versatile curriculum that really widened my choices for further studies and career options. Now that I have gone through my polytechnic internship and have entered university, I realise that the modules that I have taken, such as Risk Management and Business Analytics, are very relevant and useful!

I have many options to choose from for my specialisation as well. I also like the opportunity to experience new things, such as overseas programmes that truly shaped my perspective. Thumbs up DFI!

Yang Zihui
DFI Gold Medallist, Class of 2015

BE READY FOR A FULFILLING CAREER

As Singapore positions itself as an international financial centre and analytics hub, an array of promising career opportunities awaits DFI graduates! DFI graduates will be able to select their preferred career option in the areas of:

- Analytics & Business Intelligence
- Financial Management
- Product Control & Compliance
- Project Management
- Risk Management & Assessment
- Technology & Operations

DFI graduates can pursue further studies in a spectrum of disciplines in Business Administration, Finance, Accounting, Quantitative Finance, Business Analytics and Information System.

In addition, DFI graduates will gain partnership and accreditation advantages from local and foreign universities and also professional bodies such as Institute of Chartered Accountants in England and Wales (ICAEW) and Association of Chartered Certified Accountants (ACCA).

In DFI, you define your choice! Join DFI!
DIPLOMA IN
HUMAN RESOURCE MANAGEMENT WITH
PSYCHOLOGY

Would you like to make a tangible impact in your company by harnessing the power of human capital? How about using your knowledge of psychology to enhance the effectiveness of individuals and organisations?

SP is the first polytechnic to offer a full-time Diploma in Human Resource Management with Psychology (DHRMP). This comprehensive course is aligned with the national HR Skills Framework and will equip you with practical skills in human resource management, workplace psychology and emotional intelligence.

You will benefit from a curriculum integrated with real-world experience, preparing you to be a successful HR professional in the global business environment.

EXPERIENCE STRONG INDUSTRY SUPPORT
Singapore Polytechnic has been appointed as “Sector Lead” for HR among the polytechnics and the Institute of Technical Education (ITE). With strong relationships with the HR community, collaborations such as industry talks and field trips provide students with first-hand experience of how HR teams function. You will also gain corporate experience through the 22-week internship with varied industry partners, and participate in HR events such as the Asia Pacific Federation of Human Resource Conference, HR Summit & Expo, Singapore HR Congress and Singapore HR Awards.

Prestigious DHRMP scholarships from leading organisations are also offered to students with academic excellence, CCA achievements and exemplary conduct.

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- Introduction to Enterprise Development
- Literature in English / Chinese / Malay / Tamil
- Media Studies (Chinese / English)
- Music
- Principles of Accounts
Choosing to pursue SP’s Diploma in Human Resource Management with Psychology (DHRMP) has possibly been the best decision I have made. My time in DHRMP has developed and honed my technical and soft skills, and provided me with opportunities to gain industry exposure through internships and mentorship programmes. The lecturers are extremely passionate about their subjects and are always willing to go the extra mile to provide the necessary guidance – this created a supportive and positive learning environment, enabling me to step out of my comfort zone and take up challenges that I would have otherwise shy away from. I know without a doubt that I have grown a lot as a person in the last 3 years in SP, and I have my DHRMP experience to thank for that.

Kimberley Tan
DHRMP Gold Medallist, Class of 2018

BE READY FOR A FULFILLING CAREER

Exciting job prospects await you in a wide spectrum of industries covering:
- Career Coaching
- Compensation and Benefits
- Employee Engagement
- HR Business Partnering
- HR Technology
- Learning and Development
- Talent Management
- Talent Sourcing and Acquisition

As SP’s DHRMP graduate, you will receive generous advanced credit standing from reputable local and foreign universities should you decide to further your studies. You may gain direct entry into the second year of relevant degree programmes at selected foreign universities. Our DHRMP graduates have gained admission into prestigious local and overseas universities in courses including Business (HRM), Economics, Law, Psychology, Sociology and Social Work programmes.

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For more information regarding entry requirements and course information, please contact:

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